

OurFundraisingSearch

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Job Title: Executive Director

Reports To: Board of Directors

Summary:

The Executive Director of Scottsdale Early Learning will be a multi-faceted, collaborative leader with the cultural competence and expertise to advance the mission externally, and to develop and lead the staff and organization to its next level of impact.

Duties & Responsibilities:

- Oversees the operational, financial and programmatic efforts to further the mission of Scottsdale Early Learning
- Ensures ongoing programmatic excellence through the development and execution of a robust fundraising plan in accordance with organization's strategic plan
- Leads funding support from foundations, corporations, public sector funding sources, and individuals to support the annual budget
- Inspires donor prospects with enthusiasm, persuasiveness, and program knowledge to provide philanthropic support
- Builds and maintains strong relationships with both funding and educational partners
- Develops and manages organizational budget
- Works in partnership with Board of Directors to implement strategic plan
- Hires, leads, coaches and develops strong, diverse team members
- Manages staff through creation and implementation of learning plans and programs, with knowledge of state and federal regulations
- Professionally represents Scottsdale Early Learning in the community with frequent public appearances, public speaking and print opportunities

Qualifications & Skills:

- BS/BA in Social Work, Business Administration, Education or other similarly related field. An advanced degree is preferred.
- 10+ years of experience in progressive, nonprofit leadership roles
- Demonstrated success raising funds for a nonprofit organization and continued advancement of relationships with funding partners
- Strong financial, business acumen and decision-making skills, including experience managing government funding
- Extensive experience in education preferred, particularly in early childhood education
- Experience managing multi site/channel staff/programs a plus

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- Ability to identify early education/community trends and translate them into a vision
- Experience advancing a mission through public speaking, writing and media
- Excellent written and verbal communication skills
- Commitment to children and their families, particularly children of color and refugee/immigrant communities
- Experience in working with a dynamic Board of Directors to accomplish strategic goals and complete an ambitious strategic plan
- Ability to engage, manage, motivate and unite people around common goals and strategies, and to drive teamwork and results
- Ability to manage, grow and lead an organization to a greater level of impact
- Honesty, integrity and an approach to leadership that respects, lifts and values the voices of other
- Collaborative, inclusive, team-oriented leadership style
- An innovative spirit and one that fosters new ideas

About Scottdale Early Learning:

The mission of Scottdale Early Learning is to provide early education that fosters the intellectual, creative, social, emotional, and physical development of our students. We mitigate socioeconomic disadvantages through high-quality education, family involvement, and community engagement, ensuring that all students we serve are ready for kindergarten. To learn more, visit www.scottdale.org

To Apply:

To submit an application for this position, submit your resume and cover letter to <https://ourfundraisingsearch.welcomekit.co/>

No phone calls or visits, please. If you have application questions, please email them to ourfundraisingsearch@gmail.com.